



Name : .....

Roll No. : .....

Invigilator's Signature : .....

**CS/MHMCT/SEM-2/MFBM-204/2013  
2013**

**HUMAN RESOURCE MANAGEMENT**

Time Allotted : 3 Hours

Full Marks : 70

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words  
as far as practicable.*

**GROUP - A  
( Objective Type Questions )**

1. Answer any *ten* of the following : 10 × 1 = 10
- A) State whether the following statements are True or False :
- i) PF, ESI are part of an employee's salary.
  - ii) Job specification is the basis of Job Description.
  - iii) Induction of employees is not a function of HR.
  - iv) HRM practices of an organization have no role in the profitability.
  - v) Performance is also measured by the productivity.
  - vi) Employee Training is related to appraisal of employee performance.



B) Fill in the blanks :

- vii) JA stands for ....., .....
- viii) ....., DA, HRA and TA are components of an employee's .....
- ix) Personal interview, Group discussion etc. are part of the ..... process.
- x) Job Training is provided to employees to help them meet required .....
- xi) ..... Human Resource Management is a modern concept in the field of HR.
- xii) ..... exchange is a government authorized source of recruitment.

**GROUP - B**  
**( Short Answer Type Questions )**

Write short notes on any *three* of the following.  $3 \times 5 = 15$

- 2. Retrenchment
- 3. Selection process
- 4. HRA
- 5. Job evaluation.

**GROUP - C**  
**( Long Answer Type Questions )**

Answer any *three* of the following.  $3 \times 15 = 45$

- 6. Differentiate between job description and job specification.
- 7. Explain the recruitment process.
- 8. Elaborate on the relation between training and performance appraisal.
- 9. Explain in brief the functions of the HR department.
- 10. What is the importance of Manpower Forecasting.