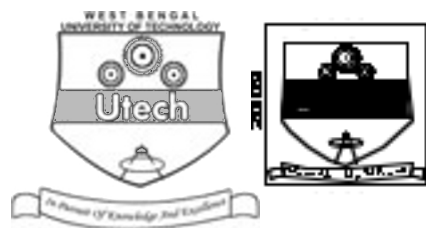


PERSONALITY DEVELOPMENT & INTERVIEW SKILLS (SEMESTER - 6)

CS / BMS / SEM-6 / MMS-603 / 09



1.
Signature of Invigilator

2.
Signature of the Officer-in-Charge

Reg. No.

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Roll No. of the
Candidate

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CS / BMS / SEM-6 / MMS-603 / 09

ENGINEERING & MANAGEMENT EXAMINATIONS, JUNE - 2009

PERSONALITY DEVELOPMENT & INTERVIEW SKILLS (SEMESTER - 6)

Time : 3 Hours]

[Full Marks : 70

INSTRUCTIONS TO THE CANDIDATES :

1. This Booklet is a Question-cum-Answer Booklet. The Booklet consists of **32 pages**. The questions of this concerned subject commence from Page No. 3.
2. a) In **Group – A**, Questions are of Multiple Choice type. You have to write the correct choice in the box provided **against each question**.
b) For **Groups – B & C** you have to answer the questions in the space provided marked 'Answer Sheet'. Questions of **Group – B** are Short answer type. Questions of **Group – C** are Long answer type. Write on both sides of the paper.
3. **Fill in your Roll No. in the box** provided as in your Admit Card before answering the questions.
4. Read the instructions given inside carefully before answering.
5. You should not forget to write the corresponding question numbers while answering.
6. Do not write your name or put any special mark in the booklet that may disclose your identity, which will render you liable to disqualification. Any candidate found copying will be subject to Disciplinary Action under the relevant rules.
7. **Use of Mobile Phone and Programmable Calculator is totally prohibited in the examination hall.**
8. You should return the booklet to the invigilator at the end of the examination and should not take any page of this booklet with you outside the examination hall, **which will lead to disqualification**.
9. Rough work, if necessary is to be done in this booklet only and cross it through.

No additional sheets are to be used and no loose paper will be provided

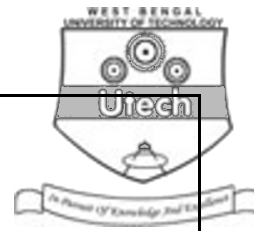
FOR OFFICE USE / EVALUATION ONLY

Marks Obtained

Group – A								Group – B				Group – C				Total Marks	Examiner's Signature
Question Number																	
Marks Obtained																	

.....
Head-Examiner / Co-Ordinator / Scrutineer

6757 (09/06)



DO NOT WRITE ON THIS PAGE



ENGINEERING & MANAGEMENT EXAMINATIONS, JUNE – 2009
PERSONALITY DEVELOPMENT & INTERVIEW SKILLS
SEMESTER - 6



Time : 3 Hours]

[Full Marks : 70

GROUP – A

(Multiple Choice Type Questions)

1. Choose the correct alternatives for the following :

10 ∞ 1 = 10

i) In the recently held parliamentary elections we had constituencies.

a) 543

b) 345

c) 435

d) 272.

ii) Arvind Adiga, Salman Rushdie, V.S. Naipaul, Kiran Desai, Arundhati Roy won

a) Ananda Puroshkar

b) Gyaan pith

c) Nobel Prize

d) Booker.

iii) Who is said to be the first Election Commissioner of India ?

a) Sukumar Sen

b) Jawaharlal Nehru

c) Sardar Ballabh Bhai Patel

d) Bhabotosh Dutta.

iv) A successful group discussion depends on

a) Goal oriented interaction

b) Effective use of communication techniques

c) Equitable distribution of participation

d) All of these.



v) In SWOT analysis 'O' stands for

a) Obstacles

b) Output

c) Opponents

d) Opportunities.

☐

vi) Planning for a presentation involves

a) analysing the audience

b) analysing the occasion

c) rehearsing the presentation

d) all of these.

☐

vii) In an interview you would not be appreciated by the interviewers if you are

a) tense and nervous

b) argumentative

c) very rigid

d) all of these.

☐

viii) Courtesy is an important part of business etiquette because

a) it helps to create a better human climate

b) it stirs up resistance to the goal

c) it helps to create the right frame of mind

d) it develops 'yes boss' attitude.

☐

ix) The space that extends from 18 inches to 4 feet is space.

a) Intimate

b) Social

c) Public

d) None of these.

☐

x) Pictures, posters, photographs, cartoons, diagrams, lights etc. are the most popular form of signs that help in communication.

a) Written

b) Visual

c) Hoarding

d) None of these.

☐



5

GROUP – B

(Short Answer Type Questions)

Answer any *three* of the following.



3 ∞ 5 = 15

2. It is time for bright young minds from management schools to be involved in politics. Prepare a letter to be published in the letters to the editor column of a popular daily.
3. State the basic differences between oral & written communications.
4. Explain what you understand by soft skills.
5. Write short notes on the following :
 - a) Covering letter
 - b) SWOT Analysis.
6. Discuss in detail the different stages of a face to face interview.

GROUP – C

(Long Answer Type Questions)

Answer any *three* of the following.

3 ∞ 15 = 45

7. Prepare a presentation on behalf of Entrepreneurs Training Institute of Bengal stating clearly through visuals and written words why the state needs more entrepreneurs.
8. It is confidence quotient along with EQ and IQ which has helped Viswanath Anand and Abhinav Bindra to be achievers. Write an article to be published in a magazine.
9. Group discussion should be a mass elimination round. How far do you support this statement ?
10. What do you mean by body language ? Discuss its various aspects in detail.
11. What is a curriculum vitae or resume ? Into how many parts would you divide your CV ? Write with examples.

END