

Name : .....

Roll No. : .....

Invigilator's Signature : .....

**CS/BHSM/SEM-2/HPM-207/2010**

**2010**

**INTRODUCTION TO ACCOUNTING**

Time Allotted : 3 Hours

Full Marks : 70

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words  
as far as practicable.*

**GROUP – A**

**( Multiple Choice Type Questions )**

1. Choose the correct alternatives for any *ten* of the following :

10 × 1 = 10

i) Capital A/c is a

a) Real A/c

b) Nominal A/c

c) Personal A/c

d) Asset A/c.

ii) Each and every transaction has

a) one side

b) two sides

c) three sides

d) three to four sides.

iii) Ledger is the book of

a) Primary Entry

b) Secondary Entry

c) Final Entry

d) No entry.





- ix) Cash book is a
- a) Ledger account
  - b) Subsidiary book
  - c) Journal as well as ledger
  - d) none of these.
- x) Trading account is a
- a) Nominal account      b) Real account
  - c) Personal account      d) none of these.
- xi) The basic accounting equation is
- a)  $A = L + OE$       b)  $OE = A + L$
  - c)  $A = L - OE$       d)  $L = OE + A$ .
- xii) Purchase of machine for cash
- a) increases total assets
  - b) leaves total assets unchanged
  - c) decreases total assets
  - d) increases liabilities.

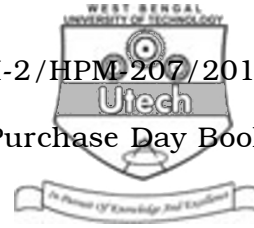


**GROUP – B**  
**( Short Answer Type Questions )**

Answer any *three* of the following.  $3 \times 5 = 15$

2. Define the terms 'Accountancy', 'Accounting' and 'Accounts'.
3. State the rules for Debit and Credit in Accountancy.
4. The following Trial Balance has been drafted wrongly. Rectify and redraft the trial balance :

	<i>Dr.</i>	<i>Cr.</i>
	<i>Rs.</i>	<i>Rs.</i>
Land & Building		1,00,000/-
Capital	2,00,000/-	
Cash in Hand		50,000/-
Drawings		10,000/-
Bills Receivable		10,000/-
Bills Payable	5,000/-	
Creditors		20,000/-
Debtors	30,000/-	
Commission paid		2,000/-
Interest Received	1,000/-	
Plant & Machine	50,000/-	
Opening stock		10,000/-
Closing stock	5,000/-	
Purchase		1,00,000/-
Sales	1,56,000/-	
Salaries & wages	20,000/-	
	4,67,000/-	3,02,000/-



5. From the following particulars prepare a Purchase Day Book of Unique Electricals Co. :

**Date 2009****Transaction**

- 1st March Purchased 10 switch boards @ Rs. 100/- each from Classic Electric Shop on credit.
- 5th March Purchased 100m of cables @ Rs. 50/- each per metre from Sony Electricals on credit and they allowed a trade discount of 10%.
- 10th March Purchased 100 regulators from Samsung Ltd. @ Rs. 100/- each on credit and carriage charges paid Rs. 200/-.

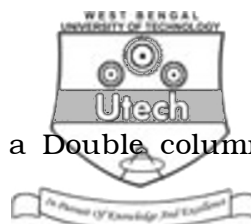
**GROUP – C****( Long Answer Type Questions )**

Answer any *three* of the following.  $3 \times 15 = 45$

6. Pass journal entries & post them into ledger :

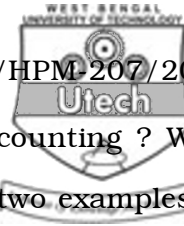
**2010**

Jan. 1	Started business with cash	Rs. 10,000
Jan. 3	Cash sales	Rs. 4,200
Jan. 5	Credit sales	Rs. 5,000
Jan. 6	Cheque paid to Mr. Sitaram	Rs. 3,000
Jan. 8	Cash deposited into bank	Rs. 2,000
Jan. 9	Cash withdrawn from bank	Rs. 7,000
Jan. 14	Credit purchase	Rs. 3,000



7. From the following transactions, prepare a Double column cash book with cash and bank column and balance the book on 31st Decmeber, 2009.

2009		Rs.
Dec. 1	Cash in hand	4,750
Dec. 2	Cash at bank	64,400
Dec. 4	Received from Subrata cash Rs. 3,200 and cheque for Rs. 5,400 and the cheque was sent to bank	
Dec. 7	Paid salary to staff by cheque	15,600
Dec. 9	Withdrawn cash from Bank for office use	21,900
Dec. 12	Purchased furniture in cash	18,500
Dec. 16	Paid to Tosh & Co. by cheque	12,900
Dec. 18	Proprietor withdrew from office cash for his personal use	2,000
Dec. 21	Sold goods to Manab for cash	16,400
Dec. 23	Paid Rs. 800 in cash of advertisement expenses	
Dec. 28	Deposited office cash into Bank	23,200
Dec. 31	Deposited into Bank Rs. 1,500 as additional capital.	



8. How many subsidiary books are used in accounting ? Why are these books maintained ? Write at least two examples of decision support provided by all these books to the management.
9. a) State the importance of maintaining petty cash books in multi-locational hotels.
- b) Distinguish between Single entry and Double entry accounting.
- c) Distinguish between Cash basis accounting and Annual basis accounting. 5 + 5 + 5
10. Write short notes on any *three* of the following : 3 × 5
- a) GAAP
- b) Contra-entry
- c) Intangible assets
- d) Credit note
- e) Compensating errors.
-