

**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

Paper Code : BBACO101 Principles of Management

UPID : 1000062

Time Allotted : 3 Hours

Full Marks : 70

*The Figures in the margin indicate full marks.**Candidate are required to give their answers in their own words as far as practicable***Group-A (Very Short Answer Type Question)**

1. Answer any ten of the following :

[1 x 10 = 10]

- (i) The principles of management are _____ applicable.
- (ii) What is Planning?
- (iii) What do you mean by authority?
- (iv) What is Motivation?
- (v) What is MIS?
- (vi) Who gave the fourteen principles of management?
- (vii) What are Programmed decisions?
- (viii) What do you mean by responsibility?
- (ix) Who proposed the ERG theory of motivation?
- (x) What do you mean by organizational change?
- (xi) The Practice of Management was written by _____.
- (xii) What do you mean by Planning Premises?

Group-B (Short Answer Type Question)

Answer any three of the following :

[5 x 3 = 15]

2. Briefly discuss the features of Planning.
3. Distinguish formal organizations from informal organizations
4. What are the advantages of motivation?
5. What is the role of management in the changing environment?
6. Point out the distinction between manager and leader.

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Group-C (Long Answer Type Question)

Answer any three of the following :

[15 x 3 = 45]

7. (a) Briefly discuss the process of delegation.
- (b) What are the advantages of delegation of authority?
- (c) What are the obstacles to delegation?
8. (a) What is line and staff organization?
- (b) What are the advantages and disadvantages of having line and staff organization?
- (c) What are the causes of conflict between line executive and staff personnel.
9. (a) Briefly discuss the process of planned change.
- (b) What are main individual and Organisational reasons for resistance to change?
10. (a) What are the different managerial roles suggested by Mintzberg?
- (b) Discuss the major managerial functions.
11. (a) Discuss the characteristic feature of the System approach to management.
- (b) Briefly discuss the characteristic features of the Contingency approach of management.
- (c) Point out the basic differences between system approach and contingency approach.

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